

REGULAR MEETING MINUTES OF THE TOWN COUNCIL
Southwest Ranches, Florida

Thursday 7:00 PM

July 14, 2016

13400 Griffin Road

Present:

Mayor Jeff Nelson

Andrew D. Berns, Town Administrator

Vice Mayor Doug McKay

Russell Muñiz, Assistant Town Administrator/Town Clerk

Council Member Steve Breitzkreuz

Martin D. Sherwood, Town Financial Administrator

Council Member Freddy Fisikelli

Richard DeWitt, Deputy Town Attorney

Council Member Gary Jablonski

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor Nelson at 7:14 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

3. Public Comment

The following members of the public addressed the Town Council: Jill Aronofsky, and Newell Hollingsworth.

4. Board Reports

No board reports were presented.

5. Council Member Comments

Mayor Nelson indicated that he reached out to Commissioner Lago of the City of Coral Gables regarding a fire vehicle that they may be seeking to donate to the Town. He has yet to hear back from the City of Coral Gables. Once he does he indicated he would report back to the Town Council.

Vice Mayor McKay sought clarification on the Schools Education Advisory Board (SEAB) scholarship reimbursement process. He was under the impression that the Town Council supported changing the reimbursement process after Town Council discussion of the issue at a meeting last year, yet this year the reimbursement process remained the same. Council Member Jablonski recalled the discussion but did not believe the Town Council took any formal action. He preferred that receipts be presented to be reimbursed. Town Administrator Berns also relayed background on this issue concerning the discussion held at the meeting last year. He relayed concerns held by Town Financial Administrator Sherwood from an audit perspective, and from Town Attorney Poliakoff from a legal perspective. He informed the Town Council that no formal action was taken by them last year. The issue was discussed by the SEAB and some modifications were made to the application but no action was taken on the reimbursement process. Mayor Nelson agreed with Council Member Jablonski. He felt it was important that there was a confirmation that the funds were spent on legitimate school expenses. Council Member Breitzkreuz saw no issue with the requirements as currently presented. He felt legitimate students would have sufficient receipts to be reimbursed the full scholarship amount.

Council Member Breitkreuz felt that due to the impending opening of the Franklin Academy Charter School out west he asked for Council support in requesting the Town Administrator commission a new traffic count during the first two weeks of school. Council granted the support requested.

6. Legal Comments

Deputy Town Attorney DeWitt had no legal comments.

7. Administration Comments

Town Administrator Berns responded to comments made during public comments regarding the horse show. He indicated that while he could not speak for the horse show in the years prior to his arrival, but he did disagree with the characterization of how the events have transpired since he has been with the Town.

Resolutions

8. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING AN AGREEMENT IN THE AMOUNT OF FORTY THOUSAND NINE HUNDRED THIRTY SIX DOLLARS AND EIGHTY SIX CENTS (\$40,936.86) WITH AMROAD LLC, TO COMPLETE THE STIRLING ROAD STRIPING AND SIGNAGE PROJECT; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Vice Mayor McKay, seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

9. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AMENDING USAGE POLICIES FOR THE ROLLING OAKS PARK; GOVERNING RENTAL USE OF THE EXTERIOR AREAS, MEETING ROOM AND COMMUNITY ROOM; ESTABLISHING A FEE SCHEDULE INCLUDING RENTAL OF EXTERIOR AREAS AND ATTENDANT FEES; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski, seconded by Vice Mayor McKay and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE RESOLUTION SUBJECT TO AMENDING PARK POLICY ITEM #7 AND ANYWHERE ELSE IN THE DOCUMENT TO REQUIRE APPROVAL BY TOWN ADMINISTRATOR OR DESIGNEE; AMENDING PARK POLICY ITEM #14 TO INCREASE THE NUMBER OF PEOPLE FROM 10 TO 20; AMENDING RULES AND REGULATIONS ITEM #7 REQUIRING THE FACILITY TO BE VACATED BY 8 P.M.; ALLOWING THE USE OF BIRDSEED; AMENDING RULES AND REGULATIONS ITEM #9 INTO TWO SEPARATE SENTENCES; AMENDING RENTAL – FEES, PAYMENT, AND INSURANCE #3 REMOVING REFERENCE TO CASH; DELETING #5 REQUIRING CREDIT CARD

PROCESSING FEES; AND ALLOWING TOWN ADMINISTRATOR TO CHANGE CONTRACTUAL ATTENDENT FEES IF NEEDED.

- 10. Approval of Minutes**
 - a. **June 9, 2016 Regular Meeting**
 - b. **June 23, 2016 Regular Meeting**

The following motion was made by Vice Mayor McKay, seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Fisikelli, Jablonski, Vice Mayor McKay, and Mayor Nelson voting Yes.

MOTION: TO APPROVE THE AMENDED MINUTES.

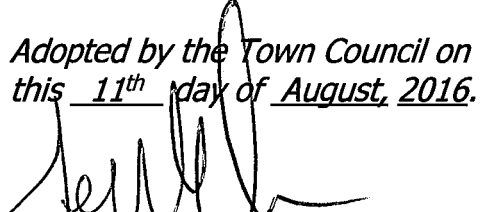
- 11. Adjournment** – Meeting was adjourned at 8:30 p.m.

Respectfully submitted:



 Russell Muñiz, MMC, Assistant Town Administrator/Town Clerk

Adopted by the Town Council on this 11th day of August, 2016.



 Jeff Nelson, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.